

## Proforma PART-A

Zone :

Circle :

Division :

Sub-Division :

Subject :

Preliminary estimate amounting to ` \_\_\_\_\_/-

<b>1</b>	<b>Name of the work/proposal</b>		
<b>2</b>	<b>Nature of the work/proposal</b>		
<b>3</b>	<b>Whether Plan/Non Plan</b>		
<b>4</b>	<b>Head of A/c (Major Head/Minor Head)</b>		
<b>5</b>	A	Name of approved Plan Scheme (if under plan)	
	C	Approved outlay/RE for total project in Current Financial Year (CFY)	
<b>6</b>	<b>If work already completed, actual expenditure incurred till date</b>		
<b>7</b>	A	Work undertaken earlier (year/month)	
	B	Reason for uncompleted work/not taking entire project in one go	
	C	Need for reworking the project	
<b>8</b>	<b>Whether any work executed on this project earlier (may be for a different part/work/place etc.)? If yes</b>		
	A	Purpose	
	B	Expenditure	
<b>9</b>	<b>Expenditure proposed to be incurred ( as per phasing of the Project)</b>		
	A	During C.F.Y	
	B	During next F.Y. and so on till completion of the Project	
	C	During next five years (Maintenance)	
<b>10</b>	<b>Whether or not the road/building belongs to PWD and the work is to be carried out by the department? If not, whether it is deposit work?</b>		
<b>11</b>	<b>Priority assigned to work (A/B/C) (with respect to the starting schedule)</b>		
<b>12</b>	<b>Period (in months)</b>		
	A	Period between A/A and start of work	
	B	Period for completion	
	C	Position of N.I.T (Specify if tender invited in anticipation of approval)	

13	Whether the work is as per		
	A	Approved Master Plan?	
	B	Approved Building Bye Laws?	
14	Whether the work project design/drawing is as per requirement of indenting department (in case of deposit work)? if not, reasons thereof		
15	Whether land required for the project is		
	A	Available?	
	B	To be acquired?	
16	Whether the work requirement judged by		
	A	PWD	
	B	Demand from Public	
	C	Demand from Political Person	
17	In case of road/Bridge work, whether work pertains to National Highway?		
18	Whether any litigation pending in any court which comes in way of work?		
19	Whether any encroachment exists?		
20	Whether the work would entail any prior clearance from MTNL/DVB/MCD/NDMC regarding some underground/overhead wiring, drains etc.? If yes, the details thereof		
21	Whether all entries have been duly checked and verified?		

22. Certified that no estimate work of this nature has been submitted previously by PWD. Estimate submitted/sanctioned during last 3 years for the same portion of the Road, Bridge/Subway, Building, etc. and the present status of work against each is as follows:-

a. That amount sanctioned earlier for ` ----- vide sanction No----- dated ----- on the same work has been fully utilized for completing the work. The work was fully completed/likely to be completed.

b. This is a fresh estimate and therefore estimate submitted & forwarded earlier vide letter no. ----- dated ----- amounting to ` ----- - for the work has been withdrawn. There is no duplicity/overlapping of estimates.

c. The present proposal estimate has become due/necessary and the expenditure on the said proposal work during the year will not exceed to the budget provision/RE against the relevant Head of Account for the year(s) under the sector.

Signature of Executive Engineer  
with name and seal.