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टिप्पणी.—अधिसूचना के अंग्रेजी एवं हिन्दी अनुवाद के बीच किसी प्रकार का अंतर/विरोधाभास होने पर अधिसूचना का अंग्रेजी अनुवाद ही मान्य होगा।

राष्ट्रीय राजधानी क्षेत्र दिल्ली के उपराज्यपाल
के आदेश से तथा उनके नाम पर,
जी. एस. पाण्डे, उप सचिव

FINANCE (ACCOUNTS) DEPARTMENT

NOTIFICATION

Delhi, the 4th September, 2012

F.No. 2/2/2005-AC/DS, I/1707-1710.—In exercise of the powers conferred by the proviso to article 309 of the Constitution, read with the Government of India, Ministry of Home Affairs Notification No.27/59 –Him/(I) and F.24/78/68-DH(S), dated the 13th July, 1959 and 24th September, 1968 respectively, the Lt. Governor of Delhi, in consultation with the Union Public Service Commission, is pleased to make the following rules, in supersession of earlier GNCTD Accounts Service (Amendment) Rules, 2006, namely:-

Part I: GENERAL

1. Short Title and Commencement:— (i) These rules may be called the Government of National Capital Territory of Delhi Accounts Service Rules, 2012.

(ii) They shall come into force with effect from the date of their publication in the Official Gazette.

2. Definitions:- In these rules, unless the context otherwise require:

(a) "Administration" means the Government of National Capital Territory of Delhi.

(b). "Lt. Governor" means the Lt. Governor of Delhi appointed by the President under article 239AA of the Constitution

(c) "Appointing Authority" in relation to Assistant Accounts Officer, Accounts Officer and Senior Accounts Officer means the Chief Secretary and in relation to Deputy Controller of

Accounts, Controller of Accounts and Chief Controller of Accounts means the Lt. Governor of Delhi.

(d) "Cadre" means the group of posts of Chief Controller of Accounts, Controller, of Accounts, Deputy Controller of Accounts, Senior Accounts Officer, Accounts Officer and Assistant Accounts Officer of the service as specified in Schedule.

(e) "Chief Secretary" means the Chief Secretary of the Government of National Capital Territory of Delhi.

(f) "Commission" means the Union Public Service Commission.

(g) "Departmental Officer" means the officers of the Government of National Capital Territory of Delhi who have passed Common AAO Examinations.

(h) "Duty post" means any post specified in the schedule and any other temporary or permanent post declared as such by the Lt. Governor of Delhi from time to time. Any duty post may be excluded from the Cadre by the Lt. Governor from time to time.

(i) "Finance Department" means the Finance Department of the Government of National Capital Territory of Delhi.

(j) "Grade" means any of the grades specified in Rule 3(ii).

(k) "Member of the Service" means a person appointed in a substantive capacity in either grade under provision of Rule 6, and includes a person appointed on probation.

~~(l) "Common AAO Examination"~~ means the subordinate Accounts Service Examination/ Assistant Accounts Officers Examination conducted by the Controller General of Accounts, Ministry of Finance, Government of India or by any other Department of GNCT of Delhi on their behalf.

(m) "Schedule" means the Schedules appended to these rules.

(n) "Pr. Secretary/Secretary" means the Pr. Secretary/Secretary in the Finance Department of Government of National Capital Territory of Delhi.

(o) "D.P.C." means the Departmental Promotion Committee constituted under Rule 9.

(p) "Service" means the Government of National Capital Territory of Delhi Accounts Service; and

(q) "Subordinate Service" means the Grade-IV, III, II of Delhi Administration Subordinate Service Cadre, Stenographer Cadre, Statistical Cadre and EDP Cadre of Government of National Capital Territory of Delhi.

3. Constitution of Service and its classification: (i) On and from the date of amendment of these rules there shall be a General Civil Service to be known as the Government of National Capital Territory of Delhi Accounts Service consisting of persons appointed to the Service under rules 6 and 7 of these Rules.

- (ii) The Service shall have the following grades namely:
- (a) Chief Controller of Accounts

- (b) Controller of Accounts
- (c) Deputy Controller of Accounts
- (d) Senior Accounts Officer
- (e) Accounts Officer
- (f) Assistant Accounts Officer

(iii) The posts in sub rule- ii (a), (b) and (c) shall be classified as General Civil posts in Group A (Gazetted) and in sub rule-ii (d), (e) and (f) shall be General Civil posts in Group B (Gazetted).

(iv) Members of the Service shall, in the normal course, be eligible only for appointment to the various grades of the service to which they belong and not to any other service.

PART II--- STRENGTH OF SERVICE:

4. Authorized strength of the service:

- (i) The authorized permanent strength of the service and the posts included therein shall be as specified in schedule I, II, III, IV, and V.
- (ii) The Lt. Governor may add to the authorized permanent strength from time to time any permanent post(s) carrying same designation as, or similar nature of duties attached to any of the posts specified in the schedule and the scale of post of various grades as indicated in 3(ii).
- (iii) The Lt. Governor may, by order, create any number of duty posts for such period as may be specified therein.

PART III- CONSTITUTION OF SERVICE:

5. Initial constitution of service:

- (i) All existing officials holding duty posts on regular basis and appointed in a regular manner in accordance with the method of recruitment prescribed in the notified Recruitment Rules for each grade prior to the constitution of the Service, shall be deemed to be the members of the Service in the respective grades.
- (ii) The regular continuous service rendered by the officials referred to in sub-rule (i) before the commencement of these rules, shall count for the purpose of probation, qualifying service, promotion, confirmation and pension in the Service.
- (iii) To the extent the cadre controlling authority is not able to fill up the authorized regular strength of various grades in accordance with the provisions of this Rule, the same shall be filled in accordance with the provisions of Rule 14.

PART IV – FUTURE MAINTENANCE OF THE SERVICE AND METHOD OF RECRUITMENT.

6. The vacancies in any of the grades referred to in the Schedules, after the initial constitution under Rule 6, shall be filled in the manner hereinafter provided in this Rule:-

(A) Recruitment to the post of Chief Controller of Accounts—

The vacancy in the Chief Controller of Accounts grade shall be filled by promotion by selection subject to the recommendation of Departmental Promotion Committee from

amongst the eligible officers of Controller of Accounts having five years regular service in the said Grade, failing which by deputation from amongst the officers from any of the Organized Accounts Cadres of Central/ State Government holding the post in the pre-revised pay scale of Rs.12,000-16,500 (PB-3: Rs.15,600-39,100 + Grade Pay Rs.7,600) having not less than five years regular service in the said grade. The selection on regular basis to this post on deputation shall be made in consultation with the Commission.

(B) Recruitment to the post of Controller of Accounts—

The vacancy in the Controller of Accounts grade shall be filled by promotion by selection subject to the recommendation of Departmental Promotion Committee from amongst the eligible officers of Deputy Controller of Accounts having five years regular service in the said Grade, failing which by deputation from amongst the officers from any of the Organized Accounts Cadres of Central/State Government holding the post in the pre-revised pay scale of Rs.10,000-15,200 (PB-3: Rs.15,600-39,100 + Grade Pay Rs.6,600) having not less than five years regular service in the said grade. The selection on regular basis to these posts by deputation shall be made in consultation with the Commission.

(C) Recruitment to the post of Deputy Controller of Accounts—

The vacancy in the Deputy Controller of Accounts grade shall be filled by promotion by selection subject to the recommendation of Departmental Promotion Committee from amongst eligible Accounts Officers/Senior Accounts Officers having five years regular service in the said posts or five years combined regular service as Senior Accounts Officer and Accounts Officer in the pre-revised pay scales of Rs.8,000-13,500 (PB-3: Rs.15,600-39,100 + Grade Pay Rs.5,400) and Rs.7,500-12,000 (PB-2: Rs.9,300-34,800 + Grade Pay Rs.5,400). The selection on regular basis to these posts shall be made in consultation with the Commission.

(D) Recruitment to the post of Senior Accounts Officer—

The vacancy in the Senior Accounts Officer grade shall be filled by promotion by selection subject to the recommendation of Departmental Promotion Committee from amongst eligible Accounts officers in the pre-revised pay scale of Rs.7500-12000 (PB-2: Rs.9,300-34,800 + Grade Pay Rs.5,400) having two years regular service in the said Grade and subject to availability of posts within the 80% of the sanctioned posts of Accounts Officer.

(E) Recruitment to the post of Accounts Officer—

The vacancy in the Accounts Officer grade shall be filled by promotion by selection subject to the recommendation of Departmental Promotion Committee from amongst eligible Assistant Accounts Officers having two years regular service in the Grade in the pre-revised pay scales of Rs.6,500-10,500 or Rs.7,450-11,500, which were merged and upgraded to pre-revised scale of Rs. 7500-12000 (PB-2: Rs.9,300-34,800 + Grade Pay Rs.4,800).

(F) Recruitment to the post of Assistant Accounts Officer —

The vacancy in the Assistant Accounts Officer grade shall be filled by promotion by selection subject to the recommendation of Departmental Promotion Committee from amongst eligible officials of Government of National Capital Territory of Delhi Subordinate Services who have passed Common AAO Examination conducted by Controller General of Accounts, Government of India or any other Department of Government of National Capital Territory of Delhi, on their behalf.

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7. Seniority:

(i) The relative seniority of the members of service borne on the Cadre of Government of National Capital Territory of Delhi shall be determined with reference to the date of passing the Common AAO Examination (Batch-wise) and their inter-se seniority in the respective Grades.

(ii) If two or more officers have passed the Common AAO Examination from the same date and or in the same Batch, they shall be ranked *inter-se* in order of their relative seniority in the subordinate service cadre.

8. Appointment to the Grade in order of merit:-

Subject to the provisions of these rules, the candidates included in the approved list(s) shall be appointed/ promoted to the respective grades on "selection" basis. The DPC shall determine the merit of those being assessed for promotion with reference to the prescribed bench mark and accordingly grade the officer as "fit" or "un-fit" only. Only those who are graded "fit" (i.e. who meet the prescribed bench mark) by the DPC shall be included and arranged in the select panel in order to their inter-se seniority in the feeder grade. Those officers who are graded "un-fit" (in terms of the prescribed bench mark) by the DPC shall not be included in the select panel. Thus, there shall be no supersession in promotion among those who are graded "fit" (in terms of the prescribed bench mark) by the DPC.

The bench mark for promotion to grades below the revised pay structure of PB-3: Rs.15600-39100 plus Grade Pay Rs.7600 shall continue to be "Good".

The bench mark for promotion to grades to the revised pay structure PB-3: Rs.15600-39100 plus Grade Pay Rs.7600 and above shall continue to be "Very Good".

9. Constitution of Departmental Promotion Committee:

Recruitment and promotion shall be made on the recommendation of the Departmental Promotion Committee constituted in the following manner:-

(i) **For promotion to the post of Chief Controller of Accounts, Controller of Accounts and Deputy Controller of Accounts on regular basis:**

- | | |
|--|------------|
| 1. Chairman/Member of UPSC | : Chairman |
| 2. Chief Secretary, Delhi | : Member |
| 3. Pr. Secretary (Finance)/
Secretary (Finance) | : Member |

(ii) **For promotion to the post of Senior Accounts Officer and Accounts Officer:**

- | | |
|---|------------|
| 1. Pr. Secretary (Finance)/
Secretary (Finance) | : Chairman |
| 2. Labour Commissioner | : Member |
| 3. Senior officer preferably from
IAS Cadre belonging to Scheduled
Castes or the Scheduled Tribes
nominated by the Services/Finance
Department of GNCT of Delhi | : Member |

4. Addl. Secretary (Services)/
Joint Secretary (Services) : Member
5. Chief Controller of Accounts/
Controller of Accounts, GNCT of Delhi : Member
6. Deputy Secretary Finance (Accounts) : Member-Secretary

(iii) For promotion to the post of Assistant Accounts Officer:

1. Principal Secretary (Finance)/
Secretary (Finance) : Chairman
2. Officer belonging to the Scheduled
Castes or Scheduled Tribes nominated
by the Services/Finance Department
of Govt. of NCT of Delhi. : Member
3. Additional Secretary (Services)/
Joint Secretary (Services) : Member
4. Chief Controller of Accounts/
Controller of Accounts : Member
5. Deputy Secretary Finance (Accounts) : Member-Secretary

10. Condition for eligibility and procedure for:

(i) The Departmental Promotion Committee shall consider, from time to time, the cases of officers eligible under rule 6 who have served in the respective grade in accordance with the provisions contained therein after taking into account the actual vacancies at the time of selection and those likely to accrue during a year.

(ii) The names of persons included in the list shall be arranged in order of seniority.

(iii) The lists of Assistant Accounts Officer/Accounts Officer/ Senior Accounts Officer/Deputy Controller of Accounts/ Controller of Accounts so prepared shall be forwarded by the Departmental Promotion Committee to the Appointing Authority or the Commission, where consultation with the Commission is necessary for approval.

11. All appointments to the Service shall be made on the basis of the lists prepared in accordance with Rules 6 and not against any specified posts included in the Service. The appointing authority shall allocate the persons borne on the lists to various offices of the Government of National Capital Territory of Delhi.

12. Period of Probation:

(i) Every person appointed under rule 6 to any grade of the service shall be on probation for a period of two years.

(ii) The appointing authority may in the case of any officer extend the period of probation by one year for exceptional reasons to be recorded in writing, but total period of probation in no case should exceed double the normal period specified in sub-para (i) above.

(iii) An officer on probation shall be liable to be discharged from service at any time after he has been given opportunity of show cause against proposed action.

(iv) An Officer on probation who holds a lien on any permanent post under the Government of National Capital Territory of Delhi may, if so desired during the period of

probation, have the option to revert back to his Grade after giving such notices as may be prescribed by the Government of National Capital Territory of Delhi.

13. Officiating appointment:-

Selection for officiating appointment- If at any time the Appointing Authority is of the opinion that the number of officers available in the Grades of Assistant Accounts Officer/Accounts Officer/Senior Accounts Officer/Deputy Controller of Accounts/ Controller of Accounts/Chief Controller of Accounts for appointment to duty posts is not adequate having regard to the vacancies in such posts, he may direct the Selection Board to consider the cases of officers who are otherwise eligible for regular appointment/promotion to the respective Grades as per the provisions of respective Recruitment Rules.

The selection for inclusion in the lists shall be based on "Selection" basis as laid down in Rule 8.

PART-V: Miscellaneous- Filling up Posts of the Services:

14. (i) If a member of the service is not available for holding a duty post, the post may be filled on officiating basis by:

- (a) the appointment of any officer included in list referred to in Rule-11; or
- (b) the appointment of any officer as per Rule-13, if no such officer is available.

(ii) Where the exigencies of the situation so demand the appointing authority may, for reasons to be recorded in writing, appoint a person holding analogous or similar post under the Central Government or a State Government on deputation for a period not exceeding three years.

(iii) Notwithstanding anything contained in these rules, the appointing authority may make an appointment on a duty post as local arrangement for a period not exceeding six months from officers who are eligible for inclusion in the list under Rule-11 or Rule-13.

15. **Transfer of members of the Service.-** The Appointing Authority may transfer the cadre officers to any office (including Autonomous Bodies/Grantee Institutions /Local Bodies) of the Govt. of NCT of Delhi from time to time.

16. **Allocation of duty posts.-** The Principal Secretary (Finance) / Secretary (Finance) shall allocate such number of duty posts to various departments of the Govt. of NCT of Delhi as may be deemed necessary by him from time to time.

17. **Special provision for the members of Scheduled Castes and Scheduled Tribes:-** The reservation of posts for the members of the Scheduled Castes and Scheduled Tribes in the Grades of Deputy Controller of Accounts/Accounts Officer/Assistant Accounts Officer shall be 15% and 7½% respectively. This would be subject to any amendment made in this regard by the Government of India from time to time.

18. **Posting of Cadre Officers:-** Every cadre officer shall, unless he is on leave or otherwise not available for holding a duty post, be posted against a duty post of appropriate grade in the service by the Pr. Secretary (Finance)/Secretary (Finance) of Government of National Capital Territory of Delhi.

19. Duty post to be held by Cadre Officers:- Subject to Rule-15 every duty posts in the cadre shall be held by a cadre officer of the appropriate grade or any officer appointed to officiate under these rules.

20. Relative Seniority of Promotees vis-à-vis Transfer:- Save as otherwise provided in these rules, the inter se seniority of the members of the service appointed to any grade substantively or in temporary capacity under Rule-6, shall be determined in the following manner:-

PROMOTEE:

(i) The relative seniority of the persons promoted to AAO is to be determined in the order of their selection for such promotion:

Provided that where persons promoted initially on a temporary basis are confirmed subsequently in the order different from the order of merit indicated at the time of their promotion, seniority shall follow that order of confirmation and not the original order of merit.

(ii) Where the promotions to a grade are made from more than one grade, the eligible persons are to be arranged in separate lists in the order of their relative seniority in their respective grades. Thereafter, the Departmental Promotion Committee shall select these persons for promotion on each list and arrange all the candidates selected from the different lists in a consolidated order of merit which will determine the seniority of the persons on promotion to the higher grade.

Explanation:

Where promotions are made on the basis of selection by a Departmental Promotion Committee/ UPSC, the seniority of such promotees shall be on "Selection" basis (as laid down in Rule 8) recommended for such promotion by the Committee/Commission. Where, however, a person is considered as unfit for promotion and is superseded by a Junior, such person shall not, if he subsequently found suitable and promoted, takes seniority in the higher grade over the junior person who has superseded him.

21. Pay and Allowances:- The scale of pay attached to the service shall be as follows:-

S. No	Designation	Scale of Pay (Pre revised)	Pay Band and Grade Pay (Revised)
1	Assistant Accounts Officer	Rs.6500-200-10500 (20%) /Rs.7450-225-11500 (80%) (Merged & Upgraded to Rs.7500-250-12000)	PB-2: Rs.9300-34800+ GP- Rs.4800
2	Accounts Officer	Rs.7500-250-12000 (20%).	PB-2: Rs.9300-34800+ GP- Rs.5400
3	Senior Accounts Officer	Rs.8000-275-13500 (80%)	PB-3: Rs.15600-39100+ GP-Rs.5400
4	Deputy Controller of Accounts	Rs.10000-325-15200	PB-3: Rs.15600-39100 + GP-Rs.6600

5	Controller of Accounts	Rs. 12000-375-16500	PB-3: Rs. 15600-39100 + GP-Rs. 7600
6	Chief Controller of Accounts	Rs. 14300-400-18300	PB-4: Rs. 37400-67000 + GP-Rs. 8700

or as may be prescribed by the Government of India from time to time.

(i) The initial pay of a direct recruit shall be the initial pay in the time scale mentioned in this rule.

(ii) The pay of a promoted officer shall be fixed in the aforesaid time scale in accordance with the Fundamental Rules.

(iii) Dearness and other allowances shall be determined in accordance with the rules/orders issued by the Govt. of India from time to time on the subject for officers of the Government of National Capital Territory of Delhi.

22. Reserve.- There will be 15% Deputation Reserve and @ 2% each of Leave Reserve and Training Reserve in the cadre.

23. Regulation.- The Lt. Governor may make regulations not inconsistent with these rules to provide for all matters for which provision is necessary or expedient for purpose of giving effect to the rules.

24. Oath.- Every member of the service, unless he has already done so, shall be required to take the oath of allegiance to India and to the Constitution of India as established by law.

25. Residuary matters.- In regard to any matter not specifically covered by these rules or any regulation or orders issued there-under or by special orders, the members of the Service shall be governed by the rules, regulations and orders applicable to corresponding officers of the Central Civil Service in general.

26. Interpretation.- If any question arises as to the interpretation of these rules, the same shall be decided by the Lt. Governor, Delhi.

PART VI – TRANSITIONAL ARRANGEMENTS:

27. Power to relax.- Where the Lt. Governor is of the opinion that it is necessary or expedient to do so, he may, by order, for reasons to be recorded in writing relax any of the provisions of these rules with respect to any class or category of persons or posts in consultation with the Commission.

28. REPEAL.- The Government of National Capital Territory of Delhi Accounts Service (Amendment) Rules, 2006, shall stand repealed.

ANNEXURE

S. No.	Name of The post	Sanctioned strength	Deputation Reserve @ 15%	Leave Reserve @ 2%	Training Reserve @ 2%	Total
1.	Chief Controller of Accounts (PB-4: Rs.37400- 67000 + GP Rs.8700)	01	-	-	-	01
2.	Controller of Accounts (PB-3: Rs.15600-39100 + GP Rs.7600)	04	-	-	-	04
3.	Deputy Controller of Accounts (PB-3: Rs.15600-39100 + GP-6600)	22	03	-	-	25
4.	Senior Accounts Officers/ Accounts Officers (PB-3: Rs.15600-39100 + GP-5400)/ PB-2: Rs.9300-34800 + GP Rs.5400)	155	23	03	03	184
5.	Assistant Accounts Officer (PB-2: Rs.9300- 34800 + GP Rs.4800)	358	53	07	07	425
	GRAND TOTAL	540	79	10	10	639

SCHEDULE - I**CHIEF CONTROLLER OF ACCOUNTS**

S. No	Name of the Department.	Number of Posts
1	Principal Accounts Office	1
	Total	1

SCHEDULE - II**CONTROLLER OF ACCOUNTS**

S.No	Name of the Department.	Number of Posts
1	Principal Accounts Office	2
2	Directorate of Audit	2
	Total	4

SCHEDULE - III**DEPUTY CONTROLLER OF ACCOUNTS**

S. No	Name of the Department.	Number of Posts
1	Central Jail	1
2	DDU Hospital	1
3	Directorate of Audit	2
4	Directorate of Education	1
5	Dte. of Health Services	1
6	Dept. of Training & Tech. Edn.	1
7	Dept. of Revenue (DC Office)	1
8	Dept. of Excise & Luxury Tax	1
9	GAD	1
10	GB Pant Hospital	1
11	GTB Hospital	1
12	LNJP Hospital	1
13	Dept. of Land & Buildings	1
14	Principal Accounts Office	5
15	Trade & Taxes	1
16	Transport	1
17	Urban Development	1
	TOTAL	22

SCHEDULE-IV

ACCOUNTS OFFICERS/SENIOR ACCOUNTS OFFICERS

S. No.	Name of the Department.	Number of Posts
1	Aruna Asaf Ali Hosp.	1
2	Ambedkar Institute of Technology(TTE)	1
3	BSA Hospital	1
4	Central Jail(2+2)	1
5	Chief Electoral Office	1
6	Co-operative Dept.	1
7	Delhi college of Engg.	1
8	Delhi Fire Service	1
9	Delhi Police	1
10	Development Dept.	1
11	DDU Hospital	1
12	Drug Control	1
13	Dte of Audit	29
14	Dte of Education	13
15	Dte of Employment	1
16	Dte of Health Services	2
17	Dte of Higher Education	1
18	Dte of Industries	1
19	Dte of NCC	1
20	DSSSB	1
21	TTE Department	1
22	Dept. of Revenue(DC offices)	9
23	Excise & Luxury Tax	1
24	Food, Supply & Consumer Affairs	1
25	Forest Department	1
26	GAD (Admn. & Budget)	1
27	GBPH	1
28	GTBH	1
29	Guru Nanak Eye Centre	1
30	Irrigation and Flood Control	1

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31	LNJP Hospital	1
32	Labour	1
33	Land & Building	1
34	MAM College	1
35	NHM College	1
36	PWD	7
37	Pr. Accounts Office	34
38	SGM Hospital	1
39	Social Welfare and Women & Child Development(1+1)	2
40	Trade & Taxes	15
41	Transport	1
42	Urban Development	2
43	Lokayukta	1
44	ISM & H	1
45	Tibbia College.	1
46	FSL	1
47	Dte. of Information Technology.	1
48	Lal Bahadur Shastri Hosp.	1
49	Rural Development	1
50	G.B.Pant Engg. College	1
51	CBP Govt. Engg. College, Jaffarpur	1
	Total	155