FINANCE DEPARTMENT
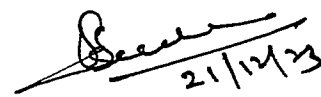## (PFMS-BUDGET DIVISION)
Government of National Capital Territory of Delhi
4th Level, B-Wing, Delhi Secretariat, I.P. Estate, New Delhi

F.No.47/3/2021-AC/ 4062-4065   Dated: 21 /12 /2023

E N D O R S E M E N T

The copy of under mentioned Office Memorandums is forwarded herewith for information and necessary action to the following:

1. All Head of Department, Govt. of NCT of Delhi

2. Dy. Controller of Accounts (Accounts), Principal Accounts Office, Govt. of NCT of Delhi.

3. Guard File

4. System Analyst with the request to upload the same on Website of Finance Department.

(SANJEEV KUMAR)
Sr. ACCOUNTS OFFICER (PFMS)

S. No.	NAME OF MINISTRY/ DEPARTMENT	OM NO. & DATE	SUBJECT
1.	PFMS, Controller General of Accounts, Department of Expenditure, Ministry of Finance, Government of India	V-14017/1/2023-PFMS dated 13.12.2023	Treasury Legacy Data delete page w.r.t. SNA module-reg.

3∞/C

Fw: Fwd: SOP of Delete Legacy data
1 message

sanjeev <sanjeevgb@rediffmail.com>   13 December 2023 at 23:25
To: Kishoredevendra <kishoredevendra@gmail.com>

From: Alka Bhayana <alka@dcpw.gov.in>
Sent: Thu, 14 Dec 2023 12:47:14
To: "D B Gupta" <js-budget@delhi.gov.in>, "sanjeevgb" <sanjeevgb@rediffmail.com>
Subject: Fwd: SOP of Delete Legacy data

Sir/Madam,

Please refer to DoE OM   F. No I/(08)/PFMS/2023 (Point 3) dated 09 June, 2023 regarding a facility for one time editing of legacy data to be provided by PFMS. The functionality of deletion of legacy data has been developed in PFMS and provided to PD for one time deletion. The SOP for the same is **attached.** It is requested to further circulate the SOP to all the Stakeholders.

Regards,

Alka Bhayana
Sr.AOdirectorate, PFMS,
State Directorate, NCT of Delhi

📑 **Delete_Legacy_data_OM.pdf**
   1140K

Government of India
Ministry of Finance
Department of Expenditure
Controller General of Accounts
Public Financial Management System (PFMS)

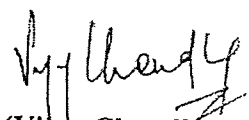**No.V-14017/1/2023-PFMS**   **Dated: 13/12/2023**

OFFICE MEMORANDUM

Subject: Treasury Legacy Data delete page w.r.t. SNA Module – reg

Please refer to DoE OM   F. No I/(08)/PFMS/2023 (Point 3) dated 09 June, 2023 regarding a facility for one time editing of legacy data to be provided by PFMS. The functionality of deletion of legacy data has been developed in PFMS and provided to PD for one time deletion. The SOP for the same is enclosed as **Annexure**. State Directorates and Roll Out Vertical are requested to further circulate the SOP to all the Stakeholders.

This issues with the approval of competent authority.

Encl: as above

(Vijay Choudhary)

(Dy. Controller General of Accounts)

To

1. All the State Directorates
2. SD (HQ)
3. Sr. AO (Roll out)
4. SrAO(Helpdesk) to upload to SOP in PD login.

Copy to:

1. PPS to Addl CGA
2. PS to Jt. CGA (Roll Out)
3. PS to Jt. CGA (Reports & SD)

Standard Operating Procedure

For

SNA Legacy Data Deletion

PFMS

Public Financial Management System,
Controller General of Accounts,
Department of Expenditure,
Ministry of Finance

Prepared By
Nidhi Popli
Business Analyst

1   Introduction

This document is prepared to disseminate general guidelines on new functionality being added for PD to delete approved SNA legacy Data in case of any inconsistent legacy data entry done by the SSM for SLS scheme.

Scope

- In SNA, Only the PD user responsible for the Deletion of Legacy Data.
- Legacy Data Deletion is allowed only once. Second Time deletion is not permitted.
- The Delete Legacy Data Menu is available to the PD in the financial year 2021-2022 and current financial year (2023-2024)
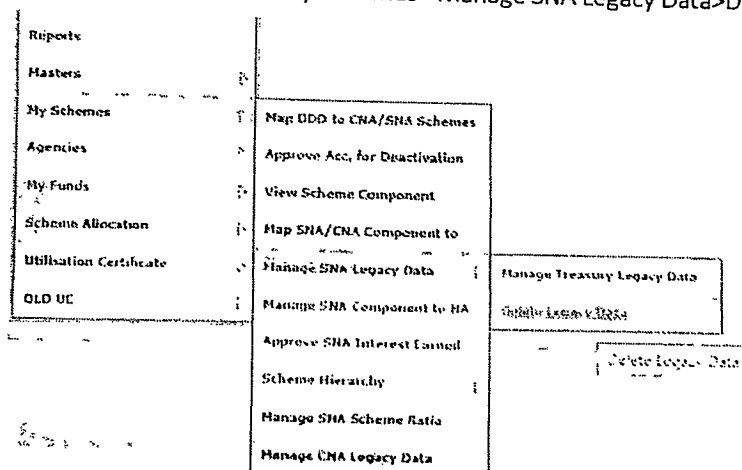
2   Steps of Legacy Data deletion by PD

Prerequisites

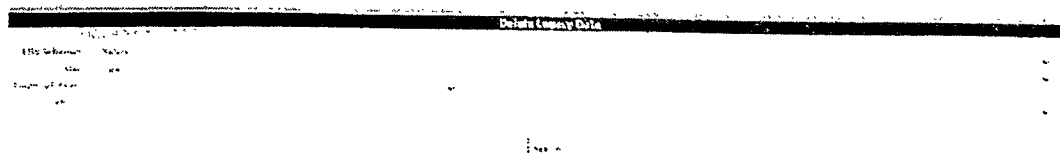It is assumed the PD already approved the Legacy Data entered by SSM.

User: PD

Note: The Delete Legacy Data Menu is available to the PD in the financial year 2021-2022 and current financial year (2023-2024).
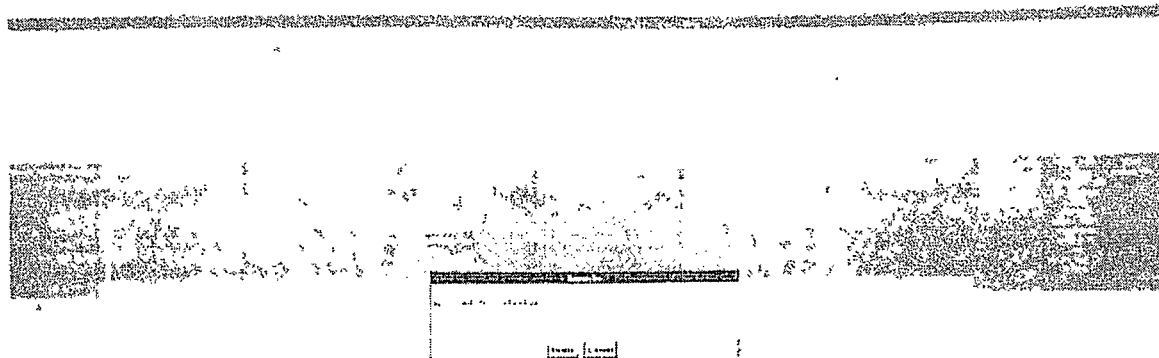
1.   The User Navigates to "My Schemes> Manage SNA Legacy Data>Delete Legacy Data"
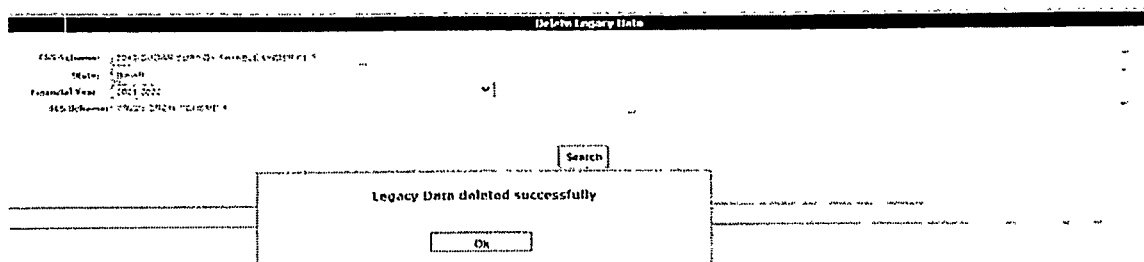

2   The "Delete Legacy data" page opens, where the user selects the CSS Scheme, State, Financial Year and SLS Scheme and clicks on the "Search" button.

Note: ...

3. The ... legacy data ...

4. To delete ... legacy data the PD ... click on the delete button

5. Once PD click on the delete button The System displays a popup message "Are you sure, you want to delete the Legacy data entry" .

6. If a user clicks on "Cancel" button then redirect to the "Delete legacy data" Page No action will be performed.
If a user clicks on "OK" button then a popup message Remarks will appear and ask to enter reason for the deletion of Legacy data and click on "Delete button
After Legacy data deletion, SSM can re-enter the legacy data for the SLS scheme

7. On successful deletion the message "Legacy Data deleted successfully."
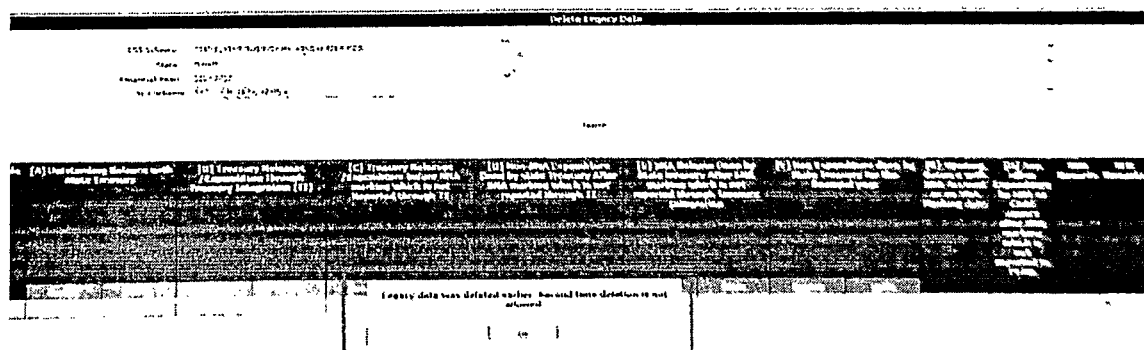
Legacy Data deleted successfully

8. User's not allowed to delete the legacy data a second time, if he attempts to delete the data again then he gets a message on the screen "**Legacy data was deleted earlier. Second-time deletion is not allowed.**"

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