

GOVERNMENT OF NCT OF DELHI
FINANCE DEPARTMENT
4th LEVEL, 'A WING' DELHI SECRETARIAT
I.P. ESTATE, NEW DELHI-110002.

No. FIN-ADMN/8/2025-Admin-FinanceDepartment/

Dated:

ORDER

The following Officers with concerned officer/official who deals with GeM portal/procurement in their respective Department are hereby nominated for the training programme regarding procurement on GeM portal of Batch-I scheduled to be held on 21.10.2026 at Directorate of Training (UTCS), Govt. of NCT of Delhi:-

S.No.	Name of Participants	Designation	Department	Mobile No.
1.	Sh. Sanjay Kumar Vishwakarma with concerned officer/official who deals with GeM portal/procurement	Programmer-I	Delhi Jal Board	9650104087
2.	Sh. Sanjay Verma with concerned officer/official who deals with GeM portal/procurement	Sr. AO	Public Works Department/ DUSIB	9818119827
3.	Smt. Reena Khanna with concerned officer/official who deals with GeM portal/procurement	Sr. AO	Irrigation and Flood Control Department	9717349765
4.	Smt. Meenu Bhasin with concerned officer/official who deals with GeM portal/procurement	AAO	Power Department	9811356472
5.	Sh. Harish Chandra with concerned officer/official who deals with GeM portal/procurement	Sr. AO	Health & Family Welfare Department	9868827913
6.	Sh. Suneel Kumar Razdan with concerned officer/official who	Sr. AO	Department of Industries	9868836391

	deals with GeM portal/procurement			
7.	Sh. Jaspinder Singh Sodhi with concerned officer/official who deals with GeM portal/procurement	Sr. AO	Education Department	8882431777
8.	Sh. Pradeep Kumar with concerned officer/official who deals with GeM portal/procurement	DCA	Revenue Department	9560425007
9.	Sh. Satish with concerned officer/official who deals with GeM portal/procurement	DCA	Chief Election Office/DTU	9810338139
10.	Sh. Anil Kumar with concerned officer/official who deals with GeM portal/procurement	Sr. AO	Food & Supply	9810459350
11.	Smt. Vineet Kiran with concerned officer/official who deals with GeM portal/procurement	Sr. AO	Labour Department	9210737870
12.	Sh. Sanjeev Sharma with concerned officer/official who deals with GeM portal/procurement	DCA	Pr. Accounts Office/GIPMER	8743006647
13.	Sh. Hemant Singh Asowal with concerned officer/official who deals with GeM portal/procurement	Sr. AO	General Administrative Department	9868348427
14.	Sh. Mithilesh Pandey with concerned officer/official who deals with GeM portal/procurement	Sr. AO	Trade and Taxes	9868169175
15.	Ms. Sonia Malhotra with concerned officer/official who deals with GeM	Sr. AO	Cooperative Societies	9868825377

16.	Sh. Navneet Singh with concerned officer/official who deals with GeM portal/procurement	DCA	Art, Culture & Language/IGDTUW	9811009322
17.	Sh. Ish Kumar Anand with concerned officer/official who deals with GeM portal/procurement	Sr. AO	Transport Department	9868494962
18.	Sh. Gautam Malhotra with concerned officer/official who deals with GeM portal/procurement	Sr. AO	Forest	9811055626
19.	Sh. Chander Mohan with concerned officer/official who deals with GeM portal/procurement	Sr. AO	Training & Technical Education	9560089701
20.	Sh. Arjesh Kumar with concerned officer/official who deals with GeM portal/procurement	Sr. AO	Excise	9868234717
21.	Sh. Mahender Singh Bisht with concerned officer/official who deals with GeM portal/procurement	Sr. AO	GTB Hospital	9540487569
22.	Smt. Shashi Bala Goyal with concerned officer/official who deals with GeM portal/procurement	Sr. AO	LN Hospital	9818587248
23.	Smt. Antima Jain with concerned officer/official who deals with GeM portal/procurement	Sr. AO	GGs Indraprastha University	9971879522
24.	Sh. Sandeep Suri with concerned officer/official who deals with GeM portal/procurement	Sr. AO	BSA Hospital	9868909098
25.	Sh. Sunil Kumar with concerned	Sr. AO	DDU Hospital	9873341441

officer/official who deals with GeM portal/procurement			
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2. All the above mentioned officers are hereby directed to report to Reception Counter, Directorate of Training (UTCS), Govt. of NCT of Delhi, Institutional Area, Vishwas Nagar, Behind Karkardooma Court, Delhi-110032, at 09:45 AM on 21.10.2026 alongwith concerned officer/official of their department who deals with GeM portal/Procurement.

3. All the officers nominated for this training are directed to guide/advice/impart training to their subordinate offices/autonomous bodies etc. under their jurisdiction about GeM portal/procurement after completing the aforesaid training.

4. The training is mandatory for all officers and no officer shall be allowed to withdraw/absent himself/herself from the training except in case of emergency.

5. In case of emergency, the request for exemption from the training shall be entertained only when received with specific recommendation of Head of the Department alongwith supporting documents.

6. This issues with the prior approval of Competent Authority.

Digitally signed by
Rohtash Kumar Sharma
Date: 12-10-2026
12:03:16

Joint Secretary (HRD)
Finance Department

No. FIN-ADMN/8/2025-Admin-FinanceDepartment/

Dated:

Copy forwarded for information and necessary action to:-

1. PS to Pr. Secretary (Finance), Finance Department, GNCTD.
2. PA to Spl. Secretary (Finance), Finance Department, GNCTD.
3. Course Director/Deputy Director, Directorate of Training (UTCS), GNCTD, Behind Karkardooma Court, Institutional Area, Vishwas Nagar, Shahdara, Delhi-110032 w.r.t. their letter No. F. 13/9/2026-27/UTCS/TS-ONDEMAN/E/381724/183739/2026/328968 dated 06.10.2026 with the request to furnish attendance of above officers after completion of the training programme.
4. All HODs concerned, GNCTD, Delhi.
5. Officer concerned for strict compliance.
6. Website of Finance Department.