

**REMINDER - 3**  
**MOST IMMEDIATE**

No.F.6/1/2025/HRD/CCU/  
**GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI**  
**FINANCE DEPARTMENT**  
**HUMAN RESOURCE DIVISION: CADRE CONTROL UNIT**

‘A’ Wing, 4<sup>th</sup> Level, Delhi Secretariat,  
I.P. Estate, New Delhi 110002  
Ph: 22392133

To

All Head of Departments of the respective Departments/ Autonomous Bodies  
Institutions, Govt. of NCT of Delhi.

**Sub: Promotion to the post of Deputy Controller of Accounts on regular basis  
for vacancy year 2025 & 2026 - reg.**

Sir/Madam,

Please refer to this office letter of even number 1117-1120 dated 11.06.2025 and subsequent reminders dated 30.09.2025 and 31.10.2025 vide which it was requested to provide Integrity Certificate, Departmental Vigilance Clearance and pending APARs/Non-Reporting Certificates(as applicable) of the Accounts Cadre officers whose names are under consideration for their promotion as Deputy Controller of Accounts on regular basis for the vacancy year 2025 & 2026. However, requisite documents of the following officers have not been received till date:-

Sl. No	Name of the officer & Designation (S/Sh./Ms.)	Date of Birth	Seniority No.	Present Department	Details of Pending documents
1.	G.V.R. Murali, Sr. AO	20.07.67	532	Audit	IC from Audit and APAR from 01.04.2020 to 18.10.2020, 17.01.2024 to 31.03.2024
2.	Sanjeev Kumar Kakria, Sr. AO	30.10.65	545	Audit	IC from Audit
3.	Inder Mohan, Sr. AO	11.08.66	550	Audit	IC from Audit and APAR from 01.04.2018 to 31.03.2019, 08.07.2020 to 31.03.2021, 01.04.2021 to 20.09.2021
4.	Satish, Sr. AO	29.07.78	578	SVBPH	APAR from 01.04.2019 to 01.09.2019
5.	Paras Nath Yadav, Sr. AO	15.11.66	591	Pr.AO	APAR from 01.04.2018 to 31.03.2019, 01.04.2019 to 31.03.2020, 01.04.2020 to 31.03.2021, 01.04.2021 to 31.03.2022, 01.04.2022 to 06.06.2022
6.	Krishan Kumar, Sr. AO	30.04.68	594	Audit	IC from Audit and APAR from 01.04.2019 to 31.07.2019

7.	Poonam Chadha, Sr. AO	13.01.70	599	DC(South)	APAR from 01.04.2022 to 31.03.2023 01.04.2023 to 31.03.2024
8.	Ajay Kr Chandna, Sr. AO	20.03.70	609	Pr.AO	APAR from 01.04.2023 to 31.03.2024
9.	Harish Kharbanda, Sr. AO	11.09.66	614	Trade & Taxes	APAR from 01.04.2021 to 03.08.2021 01.03.2022 to 31.03.2022
10.	Rajesh Grover, Sr. AO	22.01.69	616	Audit	APAR from 01.04.2022 to 26.07.2022
11.	Govind Ballabh Bhatt, Sr. AO	15.11.65	617	DDUH	IC/VC from DDUH and APAR from 01.04.2019 to 31.03.2020 01.04.2022 to 31.03.2023 01.04.2023 to 31.03.2024
12.	Hamesh Kumar, Sr. AO	05.03.70	619	DC (Shahdara)	APAR from 01.04.2018 to 31.03.2019
13.	Davinder Kumar Sharma, Sr. AO	01.05.69	620	Delhi Prisons	APAR from 01.04.2019 to 31.03.2020 01.04.2020 to 31.03.2021 01.04.2021 to 31.03.2022 01.04.2022 to 13.06.2022

As you are aware, that IC/VC & APARs are mandatory for assessing the suitability of an officer for promotion and in case any officer not considered due to non-furnishing of requisite information/documents, the onus shall rest with concerned department only.

It is, therefore, once again requested to kindly arrange to furnish the Integrity Certificate, Departmental Vigilance Clearance and pending APARs/ Non- Reporting Certificates, as applicable, in respect of above-mentioned officers, to this office **within a week time positively** so as to finalize the cases of promotion. It may also ensure that the content of the letter may be brought to the notice of the officer concerned.

This may kindly be treated as **Most Urgent**.

Yours faithfully,

Digitally signed by  
Rohtash Kumar Sharma  
Date: 02-12-2025  
**(ROHTASH KR. SHARMA)**  
**JOINT SECRETARY (HRD)**

Copy to:

1. Website of Finance Department.
2. All officers concerned with the directions to pursue the matter with the concerned authorities and arrange to furnish Integrity Certificate / Departmental Vigilance Clearance and pending APARs/NRC immediately.