

4th Level, 'A' Wing, Delhi Secretariat,
New Delhi 110002

Dated: 31/03/2025

ORDER

Sub: Expenditure Management and Rationalization of Expenditure for Financial Year 2025-26.

Finance Department, Government of NCT of Delhi vide letter No.F.2/1/27/2024-25/Fin(B)/593-605 dated 31st March, 2025 has issued Demands for Grants for financial year 2025-26 for incurring expenditure subject to approval of the Competent Authority.

2. Considering the mapping of expenditure with the resources of Government of NCT of Delhi and for better cash management, the expenditure during the month of April, 2025 is capped at 5% of the total budget allocation in BE 2025-26 under the respective budget heads.

3. Expenditures to be incurred on account of salaries (object head 01) and allowances (object head 07) [excluding arrears] and wages (object head 02) will be exempted under provision of above capping of 5% for the month of April, 2025. Further, expenditure relating to salaries of outsourced staff, security and sanitation, electricity and water supply, telephone, postages charges, POL and maintenance of staff car is also exempted under this capping.

4. Administrative Secretaries/Head of the Department of the concerned department while issuing the expenditure sanction may make sure that during the month of April, 2025; the expenditure should not exceed 5% of total allocated budget under the respective heads for the financial year 2025-26.

5. This issues with the approval of the Additional Chief Secretary (Finance).



(D. B. GUPTA)
Director (Budget)

No.F.1/9/18/2024-25/Fin(B)/Part-file/641-652.

Dated: 31/03/2025

Copy forwarded for information and necessary action to:

1. All Addl. Chief Secretaries/ Pr. Secretaries/Secretaries/ Head of Departments, Govt. of NCT of Delhi.
2. The Secretary to Hon'ble Chief Minister/Finance Minister, Govt. of NCT of Delhi.
3. The O.S.D. to Chief Secretary, Govt. of NCT of Delhi.
4. The Special Secretary (Finance I/II), Govt. of NCT of Delhi.
5. The Director, Planning Department, Govt. of NCT of Delhi
6. The Controller of Accounts, Pr. Accounts Office, Govt. of NCT of Delhi.
7. The Controller of Accounts, Finance Department, Govt. of NCT of Delhi.
8. The Joint Secretary (Expenditure-I), Finance Department, Govt. of NCT of Delhi.
9. The Deputy Secretaries Finance (II / III / IV), Finance Department, Govt. of NCT of Delhi.
10. The PPS to Additional Chief Secretary (Finance), Govt. of NCT of Delhi.
11. The PS to Secretary (Finance), Govt. of NCT of Delhi.
12. Website of FD/ Guard file.



(D. B. GUPTA)
Director (Budget)