

REMINDER-2
MOST IMMEDIATE

F.6/2/2024/HRD/CCU/432-434
GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
FINANCE DEPARTMENT
HUMAN RESOURCE DIVISION: CADRE CONTROL UNIT

'A' Wing, 4th Level, Delhi Secretariat,
I.P. Estate, New Delhi 110002
Ph: 22392133

Dated: 20/03/2025

To

Head of Departments of the respective Departments/ Autonomous Bodies
Institutions, Govt. of NCT of Delhi.

Sub: Promotion to the post of Accounts Officer on regular basis- reg.

Sir/Madam,

Please refer to this office letter of even number 1025-1026 dated 27.12.2024 and subsequent reminder of even number 290-292 dated 25.02.2025, vide which it was requested to provide Integrity Certificate, Departmental Vigilance Clearance and pending APARs/Non-Reporting Certificates(as applicable) of the Accounts Cadre officers whose names are under consideration for their promotion as Accounts Officer on regular basis. However, requisite documents of the following officers have not been received till date:-

Sl. No	Name of the officer & Designation (S/Sh./Ms.)	Date of Birth	Present Department	Details of Pending documents
1.	Yogesh Kapoor, AAO	25.05.73	CEO	IC/VC from CEO
2.	Sushil Kr. Sachdeva, AAO	24.03.67	Audit	IC/VC from Audit
3.	Mukesh Singh Rajput, AAO	06.05.69	PWD	IC/VC from PWD
4.	Pankaj Tiwari, AAO	25.05.73	PWD	IC/VC from PWD
5.	Jitender Batra, AAO	09.02.69	NCJH	IC/VC from NCJH
6.	Kanwal Krishan, AAO	27.10.69	Audit	APAR from 02.09.2019 to 31.03.2020 01.04.2020 to 30.06.2020 14.07.2021 to 31.03.2022
7.	Kaushal Kumar Jha, AAO	16.03.73	Pr.AO	APAR from 01.04.2017 to 30.06.2017
8.	Deepak Mehta, AAO	16.05.75	Transport	IC/VC from Transport

3. As you are aware, that IC/VC & APARs are mandatory for assessing the suitability of an officer for promotion and in case any officer not considered due to non-furnishing of requisite information/documents, the onus shall rest with concerned department only.



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4. It is, therefore, once again requested to kindly arrange to furnish the Integrity Certificate, Departmental Vigilance Clearance and pending APARs/ Non- Reporting Certificates, as applicable, in respect of above-mentioned officers, to this office **within a week time positively** so as to finalize the cases of promotion. It may also ensure that the content of the letter may be brought to the notice of the officer concerned.

5. This may kindly be treated as **Most Urgent**.

Yours faithfully,



(ROHTASH KR. SHARMA)
JOINT SECRETARY (HRD)

Copy to:

1. Website of Finance Department.
2. All officers concerned with the directions to pursue the matter with the concerned authorities and arrange to furnish Integrity Certificate / Departmental Vigilance Clearance and pending APARs/NRC immediately.



(ROHTASH KR. SHARMA)
JOINT SECRETARY (HRD)