

REMINDER
MOST IMMEDIATE**F.6/2/2024/HRD/CCU/
GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
FINANCE DEPARTMENT
HUMAN RESOURCE DIVISION: CADRE CONTROL UNIT****'A' Wing, 4th Level, Delhi Secretariat,
I.P. Estate, New Delhi 110002
Ph: 22392133**

Dated:

To

All Head of Departments of the respective Departments/ Autonomous
Bodies Institutions, Govt. of NCT of Delhi.**Sub: Promotion to the post of Accounts Officer on regular basis- reg.**

Sir/Madam,

Please refer to this office letter of even number 1226-1229 dated 19.06.2025 vide which it was requested to provide Integrity Certificate, Departmental Vigilance Clearance and pending APARs/Non-Reporting Certificates(as applicable) of the Accounts Cadre officers whose names are under consideration for their promotion as Accounts Officer on regular basis. However, requisite documents of the following officers have not been received till date:-

Sl. No	Name of the officer & Designation (S/Sh./Ms.)	Date of Birth	Present Department	Details of Pending documents
1.	Sushil Kr Sachdeva, AAO	24.03.67	Audit	IC from Audit
2.	Mukesh Singh Rajput, AAO	06.05.69	PWD/MAIDS	IC/VC from PWD
3.	Pankaj Tiwari, AAO	25.05.73	W&M	IC/VC from W&M and APAR from 21.01.2023 to 31.03.2023
4.	Ritu Purkayastha, AAO	13.06.68	PWD	APAR from 01.04.2022 to 29.06.2022
5.	Sanjay Verma, AAO	30.12.72	MAIDS/F&S	IC/VC from MAIDS
6.	Ram Singh, AAO	19.09.73	Pr.AO	APAR from 01.04.2020 to 31.03.2021 01.04.2021 to 31.07.2021
7.	Devraj Mahendra Singh, AAO	05.07.75	PWD/ Panchayat	APAR from 01.04.2016 to 31.03.2017 12.12.2017 to 31.03.2018 01.04.2018 to 31.03.2019
8.	Radha Raman Singh, AAO	01.01.76	Transport/DHS	IC/VC from Transport
9.	Sita Laxmi V. Krishna, AAO	15.12.72	DHS/AAMCC	IC/VC from DHS and AAMCC
10.	Bishnu Prasad Swain, AAO	03.02.76	DHS	IC/VC from DHS

11.	Maqsood Ahmad, AAO	13.04.69	Revenue	IC/VC from Revenue
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It is, therefore, once again requested to kindly arrange to furnish the pending requisite documents and pending APARs/Non-Reporting Certificates (as applicable) in respect of above-mentioned officers, as mentioned against each, to this office within a week time positively, for taking further necessary action.

Yours faithfully,

Digitally signed by
Rohtash Kumar Sharma
(**ROHTASH K. SHARMA**)
Date: 11.08.2025
16:55:28
JOINT SECRETARY (HRD)

Copy to:

1. Website of Finance Department.
2. All officers concerned with the directions to pursue the matter with the concerned authorities and arrange to furnish Integrity Certificate / Departmental Vigilance Clearance and pending APARs/NRC immediately.